

Information for the data subject

UADBB IVP Partners (code: 302489781, address: Ulonu str. 2, Vilnius) is **the controller and processor of Your personal data**, details of which may be checked at VĮ "Registru centras", and the right to engage in the activities as insurance broker – at the website of the Bank of Lithuania: <https://www.lb.lt>.

What is the purpose of collecting your personal data?

- › Provision of offers for mediation at the conclusion of the Insurance Agreement;
- › Insurance mediation;
- › Damage administration;
- › Adequate and legitimate implementation of contracts and other agreements concluded in writing or orally between the Company and service recipient/provider.

What kind of data are we collecting?

If you are a natural person: name, surname, address of the residential place, contact information;

If you are a representative of a legal person: name, surname, workplace, occupation, contact information.

Furthermore, depending on the type of the selected insurance and your role (policyholder, insured person, beneficiary or the injured person), we may additionally collect personal code, date of birth, data on real estate, health condition, etc.

Are you obliged to provide your personal data? We do not request the data which is not necessary for our operation in the provision of services related to the aforementioned purposes of data collection. Therefore, by rejection to provide the necessary data, at the same time you refuse to order our services or, in justified cases, refuse further cooperation when the provision of services has commenced.

How can we receive your personal data: directly from you, as well as from your workplace (in cases when it is our direct client), your insurers, beneficiaries, and public authorities (for example, VĮ "Registru centras").

What rights do you have?

- › The right of access to the personal data (the right to receive information);
- › The right to rectify personal data;
- › The right to delete personal data;
- › The right to restrict the processing of personal data;
- › The right to data portability,
- › The right to refuse/withdraw an agreement.

How to exercise these rights?

- › The applications regarding the implementation of the rights are to be submitted to Elina Chaleckienė, data processing official at IVP Partners or the director Dovilė Arbačiauskaitė.
- › The application may be submitted directly at the office of IVP Partners (Ulonu str. 2, Vilnius), presenting an identity document, or via e-mail (elina.chaleckiene@ivp.lt or info@ivp.lt), certifying the application with the electronic signature.

Other relevant information

The application must include: your name, surname, date of birth, contact information, and the right you wish to exercise, as well as:

- › When you request the access to the personal data, you shall indicate what kind of information you would like to receive (for example: what exact data is processed and for which purpose, from whom the data has been collected, transferred, how long it will be stored, etc.).
- › When you request to delete the data/restrict the processing you must specify the reasons for such a request.

- › We will provide the reply at the earliest convenience; however, not later than within 1 month when there are no objective circumstances for the deadline to be extended. In the said case, we will inform you and specify the reasons for the deadline extension.
- › IVP Partners shall only process the restricted data with your consent or in order to express/enforce/protect legal requirements/protect the rights of other natural or legal person/due to the reasons of public interest.
- › Transfer of data does not require IVP Partners to delete the personal data in cases the storage/processing of such data is necessary.

Information for the data subject

We can transfer your data for further processing to the insurers, public authorities, your employer or representative having the respective authorization. When transferring your personal data, we *operate exclusively in your interest and ensure the protection of the transferred data*.

→ *We recommend* to thoroughly read the provided documents: agreements, rules, annexes thereof, including the reference documents. In cases of infringements of personal data, please contact us and/or respective competent authorities or bodies: insurer, the State Data Protection Inspectorate.

Do you need any further information? Please visit us at the address: Ulonu str. 2, Vilnius; contact us on a telephone number: +370 686 57188 or e-mail: elina.chaleckiene@ivp.lt or info@ivp.lt.